

**MINUTES OF THE
REGULAR MEETING OF THE LOUIS RIEL SCHOOL BOARD
Tuesday, September 23, 2014 (7:00 PM)**

The Meeting of the Louis Riel School Board was called to order by the Chairperson of the Board, Trustee Hugh Coburn.

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

SCHOOL BOARD TRUSTEES:

Hugh Coburn	Chairperson
Louise Johnston	Vice-Chairperson
Sandy Nemeth	Trustee
Colleen Mayer	Trustee
Tom Parker	Trustee
Dave Richardson	Trustee
Wayne Ruff	Trustee
Chris Sigurdson	Trustee

ALSO IN ATTENDANCE:

Duane Brothers	Superintendent of School
Brad Fulton	Secretary-Treasurer
Lisa Aitken	Director of Human Resources
Neill Johnson	Assistant Superintendent
Steve Lawrie	Director of Clinical and Student Services
Christian Michalik	Assistant Superintendent
Marlene Murray	Assistant Superintendent
Irene Nordheim	Assistant Superintendent
Pat Trottier	Board Recording Secretary

REGRETS:

Gary Gervais	Trustee
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1. CALL TO ORDER

The meeting was called to order at 7:04 p.m.

A) WELCOME AND INTRODUCTIONS

1.1 Welcome

The Superintendent welcomed everyone in attendance.

B) MISSION AND PRIORITIES

The Chairperson Hugh Coburn read the Louis Riel School Division Mission statement.

C) GOOD NEWS

1.2 Good News Shared by the Superintendent of Schools

- Superintendent Duane Brothers shared that:
 - Mr. Brothers attended the Professional Development day at J.H. Bruns Collegiate on September 22, 2014 which hosted its family of schools in one building to discuss student engagement;
 - Leadership Council meeting held on September 23, 2014 reinforced the vision of the division and student data;
 - The positive aspects of social media in sharing information regarding the Division and the upcoming elections

2. APPROVAL OF AGENDA & CONFIRMATION OF MINUTES

2.1 Approval of Agenda - September 23, 2014

203/2014 THAT the September 23, 2014 agenda be approved.

Trustee (Colleen Mayer) Moved, Trustee (Wayne Ruff) Seconded to approve the motion.

CARRIED

2.2 Approval of Minutes of Regular Board Meeting: September 9, 2014

204/2014 THAT the Minutes of the Regular Board Meeting held September 9, 2014 be approved.

Trustee (Dave Richardson) Moved, Trustee (Tom Parker) Seconded to approve the motion.

CARRIED

3. APPOINTMENT OF BOARD MEETING MONITOR

3.1 Appointment of Board Meeting Monitor

205/2014 THAT Trustee Sandy Nemeth be appointed as Board Meeting Monitor.

Trustee (Tom Parker) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

4. CHAIR'S REPORT

4.1 Chair's Report for September 23, 2014

Arts and Technical Center Plumbing and Media Announcement

- September 8, 2014: Province announced one million in funding for the LRSD to develop a plumbing program as well as an internet media program.
- Currently, we are actively working on a plan: the plumbing program will be at ATC, Media program as well.
- We are exploring moving the Early Childcare Worker Program to Nelson McIntyre (Teenage Parent Program is there, natural fit).

Regular updates on our progress will be made.

Bus Reserve

- We are continuing to review bus operations and are exploring conversations with the province regarding future operations.
- As we have in the past, we are maintaining a reserve to potentially purchase new buses in the future.

206/2014 THAT the Chair's Report for September 23, 2014 be received as information.

Trustee (Dave Richardson) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

CARRIED

5. COMMUNITY CONNECTIONS

A) COMMUNITY INPUT

5.1 School Community Initiatives Partnership Presentation to Louis Riel Arts and Technology Centre

Trustee Tom Parker presented a School Community Initiatives Partnership Grant to Principal Brian Cameron regarding the Louis Riel Arts and Technology Centre “Annual Seniors Dinner – 21st Year”.

5.2 School Community Initiatives Partnership Presentation to Windsor School

Trustee Colleen Mayer presented a School Community Initiatives Partnership Grant to Principal Ken Bartel and Parent Council Member Matthew Render regarding the Windsor School “Home and School Fall Community BBQ”.

B) COMMITTEE REPORT

5.3 Community Connections Committee Meeting Notes of September 22, 2014

207/2014 THAT the Community Connections Committee Meeting Notes of September 22, 2014 be received as information.

Trustee (Sandy Nemeth) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

CARRIED

6. OUTCOMES PROGRESS REPORTS

A) SUPERINTENDENT

6.1 Preliminary Fall 2014 Report to the Community

208/2014 THAT the Superintendent's presentation regarding the "Preliminary Fall 2014 Report to the Community" be received as information.

CARRIED

7. INFORMATION: EL # 1.8

A) COMMUNICATION AND SUPPORT TO SCHOOL BOARD

7.1 Collaborative Wednesdays

209/2014 THAT the Superintendent's report and the presentation by Windsor Park Collegiate Principal Marilyn Thorington and Teacher Elena Stangherlin regarding Collaborative Wednesdays be received as information.

Trustee (Dave Richardson) Moved, Trustee (Louise Johnston) Seconded to approve the motion.

CARRIED

8. BOARD EDUCATION

8.1 Frame Report 2012/2013 Actual

210/2014 THAT the Secretary-Treasurer's report regarding the Frame Reports be received as information, and;

THAT the FRAME Reports be referred to the Finance and Audit Committee.

Trustee (Sandy Nemeth) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

9. BOARD POLICY REVIEW

A) GOVERNANCE PROCESS

B) BOARD-MANAGEMENT RELATIONSHIP

C) EXECUTIVE LIMITATIONS

D) OUTCOMES

9.1 Outcome Policy 0-1

9.2 Level 2 'Plus' Outcomes Policy 0-2

10. BOARD CONSENT AGENDA

A) CORRESPONDENCE

10.1 School Board Correspondence

211/2014 THAT the School Board correspondence be received as information.

1. MANITOBA SCHOOL BOARD ASSOCIATION

Labour Relations:

- a) **(Page 1)** Arbitration Bulletin dated September 17, 2014 regarding St. James-Assiniboia School Division and the Manitoba Association of Non-Teaching Employees;
- b) **(Page 2)** Arbitration Bulletin dated September 17, 2014 regarding St. James-Assiniboia and St. James-Assiniboia Teachers' Association of the Manitoba Teachers' Society;

Professional Development:

General Correspondence:

- a) **(Page 1)** Letter dated September 8, 2014 from Ms. Carolyn Duhamel regarding her resignation from Manitoba School Boards Association as Executive Director;
- b) **(Page 2)** Memorandum dated September 9, 2014 from Ms. Heather Demetriooff regarding Manitoba Votes Website;
- c) **(Page 7)** MERN Fall 2014 Newsletter;
- d) **(Page 8)** MERN Fall Forum 2014;
- e) **(Page 10)** Memorandum dated September 10, 2014 from Ms. Carolyn Duhamel regarding 2013-2014 Committee Member Survey;
- f) **(Page 18)** Memorandum dated September 10, 2014 from Mr. Keith Thomas regarding Bus Drivers and Bullying Prevention;
- g) **(Page 20)** Ebulletin dated September 10, 2014;
- h) **(Page 21)** Red River Valley School Division News Release;
- i) **(Page 22)** Memorandum dated September 10, 2014 from Mr. Floyd Martens regarding Membership Survey Results;

2. MANITOBA EDUCATION

- a) **(Page 1)** Letter dated August 2014 from Mr. Darryl Gervais and Mr. Gilbert Michaud regarding My Child in School website;

a. PUBLIC SCHOOLS FINANCE BOARD

- a) **(Page 1)** Letter dated August 27, 2014 from Mr. Kyle Blaquiere and Mr. R. John Weselake regarding Darwin School – Roof Replacement – Areas C1, C2, C3;
- b) **(Page 2)** Letter dated September 10, 2014 from Ms. Andrea Lawson and Mr. R. John Weselake regarding Dakota Collegiate – Gymnasium Addition and Structural Roof Upgrades Authorization to Proceed to Tender;

- c) **(Page 7)** Letter dated September 10, 2014 from Ms. Lia Abolit and Mr. R. John Weselake regarding École Howden Temporary Assignment of Two Modular Classrooms;

4. OTHER

- a) **(Page 1)** Email dated June 16, 2014 from Ms. Carlene Rummery thanking the LRSD School Board and Administration;
- b) **(Page 2)** Letter dated September 5, 2014 from Ms. Naomi Kruse regarding Manitoba Association of Parent Councils;
- c) **(Page 3)** Invitation from Dakota Collegiate to their Undergraduate Awards Evening;
- d) **(Page 5)** Letters dated September 16, 2014 from Mr. Brad Fulton regarding Letter of Acceptance Request for Proposals for Audit Services;

Trustee (Colleen Mayer) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

11. FINANCE AND AUDIT

11.1 Sage Creek School Capital Reserve

212/2014 THAT the Chair of the Board write a letter to the Director of the Schools Finance Branch requesting the establishment of a \$1,000,000 Sage Creek School Reserve and;
THAT the Chair also requests a transfer of \$850,000 from the Operating Fund to the newly established Sage Creek School Reserve.

Trustee (Chris Sigurdson) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

CARRIED

11.2 Bus Reserve

213/2014 THAT an amount of \$400,000 be approved for the future purchase of school buses in the Division, and;
THAT this amount be added to the current School Bus Reserve.

Trustee (Wayne Ruff) Moved, Trustee (Dave Richardson) Seconded to approve the motion.

CARRIED

12. OTHER BOARD JOBS

12.1 2014-2015 School Board Standing Committees

214/2014 THAT the following Standing Committees and Trustees be approved for the 2014 - 2015 school year.

- a) Community Connections - Trustees Sandy Nemeth, Tom Parker, Wayne Ruff, and Colleen Mayer
- b) Finance and Audit - Trustees Chris Sigurdson, Wayne Ruff, Sandy Nemeth, and Dave Richardson
- c) Negotiations - Trustees Gary Gervais, Wayne Ruff, Colleen Mayer, Sandy Nemeth, and Tom Parker (alternate)

Trustee (Colleen Mayer) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

12.2 By-Law No. 5/2014 Religious Instruction - Shamrock School - Second Reading

215/2014 THAT By-Law No. 5/2014 being a By-Law to authorize the instruction in religion at Shamrock School during the period September 2014 to June 2015, receive second reading.

Trustee (Dave Richardson) Moved, Trustee (Sandy Nemeth) Seconded to approve the motion.

CARRIED

12.3 By-Law No. 5/2014 Religious Instruction - Shamrock School - Third Reading

216/2014 THAT the Procedural By-law requirement of Section 1.3 regarding the limit to two readings at any one meeting be suspended with leave; and THAT By-Law No. 5/2014 being a By-Law to authorize the instruction in religion at Shamrock School during the period September 2014 to June 2015, receive third reading and finally be adopted.

Trustee (Chris Sigurdson) Moved, Trustee (Colleen Mayer) Seconded to approve the motion.

13. PUBLIC FORUM

Mr. Frank Restall, President of the Louis Riel Teachers' Association, thanked the Superintendent Duane Brothers for bringing greetings to the LRTA Council meeting which was well received by the members and set a perfect tone to a collaborative relationship.

14. SELF-EVALUATION OF GOVERNANCE PROCESS

15. ADJOURN

15.1 Adjournment of Meeting

217/2014 THAT the Meeting be adjourned.

Trustee (Tom Parker) Moved, Trustee (Chris Sigurdson) Seconded to approve the motion.

CARRIED

Meeting adjourned at 8:54 PM

Chairperson

Secretary-Treasurer